

WORKPLAN TEMPLATE

Project Title:	Increasing Joint Committee Skills & Occupational Health and Safety (OHS)
Project Goal/ Expectation:	Deliver real-time facilitated worker and employer training and consultation to all sectors, union and non-union in all regions of BC on occupational health and safety, Joint Health & Safety Committees, ergonomics, conducting risk assessments and incident investigations as well as how to improve committee effectiveness.

OUTCOME #1 WORKPLAN

Activity	Inputs	Budget	Time Frame	Responsible	Anticipated Outputs	Progress Reporting
Year 1 Delivery of OHS Prevention courses	<i>Coordinators (content and delivery), Registration services staff (intake), Travel, Technology</i>	<i>Please see OHS program stream budget</i>	<i>April 1, 2026 - March 31, 2027</i>	<i>Executive Director and Director of OHS (Ishani Weera and Brenda Moores)</i>	<i>5,100 participants reached</i>	<i>Every 6 months</i>
Year 1 Delivery of OHS Joint Committee Skills Consultation	<i>OHS Director, Coordinators, Technology, travel</i>	<i>Please see OHS program stream budget</i>	<i>April 1, 2026 - March 31, 2027</i>	<i>Executive Director and Director of OHS</i>	<i>160 hours of consultation</i>	<i>Every 6 months</i>
Year 2 Delivery of OHS Prevention courses	<i>Coordinators (content and delivery), Registration services staff (intake), Travel, Technology</i>	<i>Please see OHS program stream budget</i>	<i>April 1, 2027 - March 31, 2028</i>	<i>Executive Director and Director of OHS</i>	<i>6,100 participants reached</i>	<i>Every 6 months</i>
Year 2 Delivery of OHS Joint Committee Skills Consultation	<i>OHS Director, Coordinators, Technology, travel</i>	<i>Please see OHS program stream budget</i>	<i>April 1, 2027 - March 31, 2028</i>	<i>Executive Director and Director of OHS</i>	<i>192 hours of consultation</i>	<i>Every 6 months</i>

OUTCOME #1 WORKPLAN Measurement (Evaluation)

Outcome Indicators	Data Collection	Time Lines	Evaluation Results
<i>Increased compliance of OHSR 3.27 min. training for new joint committee members or worker health and safety representatives and OHSR</i>	<i>Course completion statistics</i>	<i>April 1, 2026 - March 31, 2028</i>	